

Exhibit 1

School Board Agenda Item CC-1
June 15, 2016

Executive Summary

Proposed Revised Job Description for the Project Manager, Occupational Health/Environmental Control Position

Background: This item is being recommended for School Board approval to meet requirements for revised job description.

Position Title: **Project Manager, Occupational Health/Environmental Control**

Division/Department: **Chief Facilities Officer**

Pay Grade: **25** **Range:** **\$66,545 - \$95,287** **Point Range:** **845 - 894**

Salary Schedule: **2014-2015 BTU – TSP Salary Schedule**

Recommended Policy Status: Chart Job Description – **First** Reading

Rationale: At the March 15, 2016, Regular School Board Meeting, the Board approved the amended 2015-2016 Organizational Chart – Chief Facilities Officer. The amendment reclassified a Project Manager II position to the Project Manager, Occupational Health/Environmental Control position. The job description for the Project Manager, Occupational Health/Environmental Control, is being revised to better align the qualifications and primary performance responsibilities of the position based upon the expected scope of work. The revisions include modifications that will ensure the job description accurately reflects the required qualifications, experience, accountability, and essential performance responsibilities of the position. This includes changes to the overall Position Goal.

The goal of this position is to provide a safe and secure educational environment that is conducive to the health and well-being of District students and employees and other users of the facilities.

Revisions of the job description do not impact the pay grade or salary range of the position. The position is currently vacant and will adhere to the standard advertising and selection process.

Prior to the recommendation to the School Board for approval, the representatives from the Broward Teachers Union-Technical Support Professionals (BTU-TSP) were provided a copy of the job description for their review and feedback. Additional feedback was received and examined with the Union Representative prior to submission of this document for approval.

Cost: There is no additional financial impact to the District.